

# Memo

**To:** Chevy Chase Village Board of Managers  
**From:** Melissa Wiak, Community Liaison/Administrative Assistant  
**CC:** Shana R. Davis-Cook, Village Manager  
**Date:** May 5, 2015  
**Re:** Village Hall Use for April 2015

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Below is a chart that reflects the type and frequency of events held in the Village Hall during the month of April 2015:

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Passover Seder; Non-profit's Board Meeting; Contemporary Freudian Society Lecture	3	\$925
Community Use — Board of Managers' Monthly Meeting; Board of Managers' Annual Meeting; Environment & Energy Committee Meeting; Environment and Energy Committee's Sustainable Living Lecture; Community Relations Committee Meeting; Election Supervisors Meeting; Community Shredding Event	7	\$0.00
Fee Waiver Use/Public Use —Chevy Chase @ Home Events (6); Section 5 Monthly Meeting; Chevy Chase Garden Club Monthly Meeting;	8	\$0.00